

Instructions from Bureau of Fire Standards & Training about Registering for State Certification Exams

Promissor, the Bureau of Fire Standard's test facility partner, is in the process of changing its name to Pearsonvue. This will have no effect upon us except access to their web site for scheduling a test.

Directions to get from Promissor.com to Pearsonvue.com

When you go to Promissor.com to register for your test you will be redirected to <http://www.pearsonvue.com/>. Pearsonvue is the parent company of Promissor and they are adopting the parent company name.

Once you get to <http://www.pearsonvue.com/> (or you can go there direct) Under select your category, select "state regulated"

Now a decision

For Fire Service Certifications, under select your program select Florida Bureau of Fire Standards and Training – Fire Service Certifications

For Portable Extinguishers, Pre-engineered systems or Contractor I – V, select Florida Bureau of Fire Prevention

Both will take you to another screen specific to fire or prevention. There, select Exam registration. This will take you to your log-in and password page **or you can go direct from here to there** by selecting <https://www.catglobal.com/CATGlobal8/login.asp>

From here, there is no change and it should be easy to follow.

One final note – If you schedule a test date and want to change it, log in and select Test schedule. At test schedule you can change the date / time. It will not allow you to schedule another exam when one is already approved.

2008 Inspector & Instructor Renewals

Renewals can be completed on line at www.floridastatefirecollege.org or by mail.

Renewal documentation in general

Forty hours (40 CEUs) of approved continuing education are required in order to renew your certification. Per the Florida Administrative Code, the Bureau **does not have to send renewal letters**. It is the individual's responsibility to know their certification expiration date and take the necessary training to gain the necessary CEUs prior to expiration. Extensions can not be granted by the Bureau of Fire Standards and Training (BFST). In order for CEUs to be applied toward your renewal they must be in one of three forms and supported as noted:

- Any training offered in the State of Florida for Fire Inspector or Instructor CEUs **must be pre-approved** through the FCDICE system in order to be considered. It is the responsibility of the training provider to ensure that this information is submitted into the FCDICE system. Attendees can verify that the course is pre-approved by going on-line to www.floridastatefirecollege.org. After logging in, go the "locate" header and click on "renewal requirements", and then select the certificate you wish to renew. A list of pre-approved classes will be provided, and you should inquire to assure that the class roster will be posted in FCDICE by the training provider.

- Recognized certificates of course completion from national programs or out-of-state conferences that meet the criteria for renewal will be reviewed for applicability. Review of conferences will not be done prior to the renewal application being submitted. Outlines and objectives will need to accompany the certificate.
- Online courses must be pre-approved by BFST and will be listed in the FCDICE system.

Instructor CEU Criteria

In order for CEUs to be approved or considered for instructor renewals, the course must contain one or more of the following components:

- Instructor improvement – expansion of topics covered in FSFC208/FFP1740 Fire Service Course Delivery or FSFC210/FFP2741 Fire Service Course Design.
- Train-the-Trainers – an emergency services based program leading to instructor qualifications to teach the program. A program can not be applied more than one time for renewals (i.e., if you took Tactics I Train-the-Trainer two times, you can only use it once even if it is in different renewal periods).
- New or emerging technologies – includes new technology that directly impacts emergency services response or the educational environment (i.e., on-line teaching, new firefighting equipment, etc.).
- Course or class content review – formal class to review program updates, changes in standards, new techniques/practicals, safety issues, etc.)

Inspector CEU Criteria

In order for CEUs to be approved or considered for inspector renewals, the course must contain one or more of the following components:

- Inspector improvement – topics that will improve your inspections skills, knowledge and abilities. A review of basic knowledge learned for certification does not qualify as inspector improvement.
- New or emerging technologies – new systems, new construction techniques, specialized of high hazard facilities, etc.
- Communication skills – skills that will allow you to communicate, interview, and handle disagreements with builders, citizens, and consumers.
- Legal/ethical issues – standards and legislation changes that impact the inspector's job.
- Building trades – training in electrical, elevator, plumbing, internal communications systems, etc.

New Courses for 2008

With the requirements for responding personnel to have incident command and terrorism training, a maximum of four (4) hours can be obtained by completing an approved incident command or terrorism class. This hours can be achieved through the following:

- US Fire Administration (USFA) and/or National Fire Academy (NFA) online independent study courses for 100 to 800 level.
- Traditional delivery of level 100 to 400 courses including alternatives approved by National Incident Management Integration Center.
- Formal domestic security courses such as FEMA/USFA/NFA's Emergency Response to Terrorism, or similar courses from the Department of Justice as listed in the "State

Working Group for Domestic Preparedness Compendium of WMD Training Courses and Workshops”.

As part of the National Safety Initiatives and the prioritization of protecting our personnel, four (4) hours of instructor renewal only will be granted for completing the “Courage to Be Safe” course.

Four (4) hours have been approved for inspector or instructor renewal for completion of the new Structural Collapse Awareness program.

A maximum of 4 hours of basic level arson training can be applied towards inspector renewal.

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